**Executive Regional Directors**

**Weekly PLC Team Meeting**

**October 9, 2013**

**7-8:00 am**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five district goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Determine targets and agenda for October K-5, MS, and HS meetings (we will use these meetings in November to debrief the CCSS Leadership team trainings)
* Develop targets for November 19th K-12 PLC Leadership team agenda
* Determine targets and questions for weekly ERD/Principal meetings through winter break
* FOR October 23rd meeting: Practice November ERD/Regional meeting focused on Data Wise – prepare by completing readings in advance

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Mark
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

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| **TIME** | **ACTIVITY** |
| **7:00-7:05** | Review and revise agenda |
| **7:05-7:10** | Reading – Data Wise BLUE Chapter 5 (Data Wise GREEN Chapter 5 for next week)  Karen shared a reading from *Lost at School*, “remain calmly optimistic and relentlessly persistent in the face of all odds. |
| **7:10-7:20** | Determine targets and agenda for October K-5, MS, and HS meetings (we will use these meetings in November to debrief the CCSS Leadership team trainings and building plans for followup)   * **K-5:** closure on the report card, what work arounds we have, what is and is not possible; CSIP questions; debrief facilities planning meetings * **MS:** debrief facilities planning meetings; Universal Design for Learning trailer * **HS:** debrief facilities planning meetings; Universal Design for Learning trailer |
| **7:20-7:30** | Develop targets for November 19th K-12 PLC Leadership team agenda  **Nov 19, 2013;** 1-2:30pm**; *ALL K12*;** BB Brdrm  Standards, Learning Targets   * **Build a foundation for a professional learning community**   + I can lead an assessment of “power standards” for a specific grade level based on three criteria: endurance, leverage, and readiness   + I can articulate and foster a school culture of the district’s vision and mission: collective responsibility for high levels of students learning, regardless circumstances. (Every student, Everyday, Achievement for All!)   Learning Activities:   * Vocabulary assessment protocol (Entrance ticket?; think pair share?) * Bring two examples of team power standards from your building: * One that “best” represents this work * One that “needs improvement”   Next steps: Use vocabulary words   * Endurance * Leverage * Readiness * Vision * Collective responsibility * Where do these words occur in the PLC book, ask principals to read this ahead of time. |
| **7:30-7:40** | Determine targets and questions for weekly ERD/Principal meetings through winter break – Karen will work on these; really only two weeks of time for discussion by the time we have a week dedicated to facilities planning |
|  | FOR October 23rd meeting: Practice November ERD/Regional meeting focused on Data Wise – prepare by completing readings in advance |
| **7:40-7:50** | Address other items not on agenda |
| **7:50-7:55** | Conclude meeting with a summary  Determine items for next meeting agenda  Confirm assignments and next steps |
| **7:55-8:00** | Plus/Delta   * What went well? What might we do differently? * How did we do with following our norms? |